

**By-Laws of
Friends of Arlington's Great Meadows**

1. **Mission.** Friends of Arlington's Great Meadows (FoAGM) is dedicated to the preservation and stewardship of Arlington's Great Meadows in East Lexington as a natural landscape.
2. **Steering Committee.** The Steering Committee (SC) is the decision-making body of FoAGM.
3. **Steering Committee Members.**
 - a. The current members of the SC are: John Bartenstein, Andrea Golden, Scott Kirschner, Don Miller, Sandra Ruggiero, Mike Tabaczynski and David White. The current members shall be deemed to have been appointed on October 28, 2003, the effective date of these by-laws.
 - b. The SC may appoint new members from time to time who have demonstrated a significant commitment to furthering the goals of the organization.
 - c. SC members shall serve until May 31 of the third year following the date of their appointment, and may be reappointed. For example, a member appointed on April 15, 2004 would serve through May 31, 2006.
 - d. The SC may remove any member who has failed to attend a meeting of the SC for a period of one year.
 - e. The number of members on the SC shall be not less than five nor more than eleven.
4. **Decision-making.**
 - a. The SC may act only:
 - i. at a meeting called with reasonable notice, including by email, to all of its members; or
 - ii. by written consent, including by email, of all of its members.
 - b. A majority of the SC members shall constitute a quorum at a meeting.
 - c. The SC shall make every effort to act by consensus.
 - d. If consensus cannot be reached, decisions may be made by two-thirds (rounded up) of the SC members present at a meeting.
5. **Open Meetings.** Meetings of the SC are open to all persons interested in the activities of FoAGM.
6. **Officers.** The SC may designate members with special responsibilities, such as a presiding officer and a fiscal officer, for such periods of time as are deemed appropriate.
7. **Minutes.** The recorded and approved minutes of the SC shall constitute the official record of its actions.
8. **Effective Date.** These by-laws are adopted effective October 28, 2003.
9. **Modification.** These by-laws may be modified by a three-quarters vote of all currently serving SC members.

Approved – October 28, 2003